CONSTITUTION OF THE PLANT PROPAGATION SOCIETY OF PAKISTAN (PPSP)

Plant Propagation Society of Pakistan (PPSP) taking into account its planned establishment in Lahore, Punjab, as a non-profit scientific and professional society under the **Societies Registration Act, 1860**.

The constitution gives PPSP a national scientific identity, with objectives covering plant propagation, plant tissue culture, biotechnology, horticulture, biodiversity conservation, nursery development, research, training and community outreach.

CONSTITUTION OF THE PLANT PROPAGATION SOCIETY OF PAKISTAN (PPSP)

A Non-Profit Scientific and Professional Society

Registered Office: Lahore, Punjab, Pakistan
Legal Framework: Societies Registration Act, 1860
Website: www.ppsp.com.pk
Email: info@ppsp.com.pk

Document Reference: PPSP/CON/001
Version: 1.0
Date of Adoption: 23-03-2023

PREAMBLE

Recognizing the importance of plant propagation, horticulture, plant biotechnology, plant tissue culture, nursery development, biodiversity conservation and sustainable utilization of plant resources, we, the founding members of the 0PPSP, hereby establish this Society as a scientific and professional organization.

The Society shall provide a national platform for scientists, researchers, teachers, students, horticulturists, nursery professionals, farmers and other stakeholders to promote scientific knowledge, research, education, innovation and professional collaboration in plant propagation and related disciplines.

The Society shall operate in accordance with the laws of Pakistan, particularly the Societies Registration Act, 1860, and the provisions of this Constitution.

ARTICLE 1: NAME, STATUS AND REGISTERED OFFICE

1.1 Name

The name of the organization shall be the **Plant Propagation Society of Pakistan**, hereinafter referred to as "PPSP" or "the Society".

1.2 Abbreviation

The official abbreviation shall be PPSP.

1.3 Legal Status

The Society shall be a scientific and professional organization registered under the Societies Registration Act, 1860, subject to approval and registration by the competent authority.

1.4 Registered Office

The registered office of the Society shall be situated in Lahore, Punjab, Pakistan, as approved by the Governing Body and notified to the competent authority where required.

1.5 Area of Operation

The Society shall operate throughout Pakistan and may establish regional, provincial, district and institutional chapters in accordance with this Constitution.

1.6 Nature of Organization

The Society shall be non-political, non-sectarian and non-profit in nature. It shall not distribute its income or assets among its members, office-bearers or founders.

ARTICLE 2: VISION, MISSION AND MOTTO

2.1 Vision

To establish PPSP as a leading national scientific and professional platform for the advancement of plant propagation, biotechnology, horticulture and sustainable plant production in Pakistan.

2.2 Mission

To promote scientific research, education, innovation, professional development and collaboration in plant propagation and related disciplines, contributing to agricultural sustainability, biodiversity conservation and environmental improvement.

2.3 Motto

"Promoting Plant Propagation, Advancing Sustainable Growth."

ARTICLE 3: OBJECTIVES OF THE SOCIETY

The objectives of PPSP shall be:

1. To promote the science and practice of plant propagation in Pakistan.
2. To advance research in plant tissue culture, micropropagation and plant biotechnology.

3. To encourage the development and application of modern propagation techniques.
4. To promote seed science, seed technology, germination studies and seedling production.
5. To encourage research in vegetative propagation, including grafting, budding, cutting, layering and division.
6. To promote the establishment and improvement of nurseries, greenhouses and propagation facilities.
7. To facilitate the conservation and propagation of indigenous, rare, threatened and economically important plant species.
8. To encourage the sustainable propagation of medicinal, aromatic, ornamental, fruit, forest and agricultural plants.
9. To promote scientific research addressing climate change, environmental degradation and biodiversity loss.
10. To organize scientific conferences, seminars, workshops, training courses and exhibitions.
11. To facilitate professional development of scientists, teachers, students, researchers, nursery professionals and farmers.
12. To encourage research collaboration among universities, colleges, research institutions, government departments and private organizations.
13. To provide opportunities for students and young researchers to participate in scientific activities.
14. To disseminate scientific information through publications, newsletters, technical reports and digital platforms.
15. To encourage the development and transfer of affordable propagation technologies.
16. To provide technical guidance and advisory services in plant propagation and nursery management.
17. To establish demonstration facilities, propagation laboratories, nurseries and research gardens, subject to available resources and approvals.
18. To promote community-based plant propagation, tree plantation and environmental awareness programs.

19. To encourage entrepreneurship and employment opportunities in horticulture, plant biotechnology and nursery industries.
20. To establish national and international linkages with relevant scientific societies and professional organizations.
21. To seek grants, donations, sponsorships and lawful financial support for activities consistent with the Society's non-profit objectives.
22. To undertake any other lawful activity consistent with the above objectives and the purposes of the Society.

ARTICLE 4: MEMBERSHIP

4.1 Membership Eligibility

Membership shall be open to individuals and eligible institutions interested in plant propagation, horticulture, botany, agriculture, forestry, biotechnology, plant tissue culture, biodiversity conservation and related fields, subject to the membership rules of the Society.

Membership shall be available without discrimination based on gender, ethnicity, religion, region or professional background.

4.2 Categories of Membership

The Society may have the following membership categories:

A. General Member

Individuals interested in plant propagation and related scientific or professional activities.

B. Student Member

Students enrolled in recognized educational institutions who have an interest in plant sciences, agriculture, horticulture, biotechnology or related disciplines.

C. Life Member

Individuals who pay the prescribed one-time life membership fee and are admitted under the approved membership policy.

D. Associate Member

Individuals, professionals, technicians, nursery owners, farmers or other stakeholders who contribute to or demonstrate an interest in the objectives of PPSP.

E. Institutional Member

Universities, colleges, research institutes, laboratories, nurseries, organizations and other eligible institutions interested in supporting the objectives of PPSP.

4.3 Application for Membership

1. Applicants shall submit the prescribed membership application form.
2. Applicants shall provide the required personal, academic, professional or institutional information.
3. Membership fees, where applicable, shall be deposited through an approved payment method.
4. Applications shall be examined by the Secretary or Membership Committee.
5. Membership shall be approved by the authority designated under the membership policy.
6. Approved applicants shall be entered into the official membership register and their information shall be available when required.

4.4 Membership Rights

Eligible members shall have the right to:

1. Participate in Society activities.
2. Attend general meetings according to their membership category.
3. Receive information about Society programs and announcements.
4. Participate in training programs, workshops and scientific events.
5. Propose activities and initiatives consistent with the objectives of PPSP.
6. Vote and contest elections where their membership category and eligibility permit.

Institutional, and other non-voting members shall not exercise voting rights unless specifically authorized under an approved policy consistent with this Constitution.

4.5 Membership Responsibilities

Every member shall:

1. Respect this Constitution and the decisions of the Society.
2. Promote the aims and objectives of PPSP.
3. Maintain professional conduct and scientific integrity.

4. Pay applicable membership fees and renewal charges.
5. Avoid activities that damage the reputation or interests of the Society.
6. Protect confidential information and organizational resources.

4.6 Membership Registration Number

Every approved member shall receive a unique registration number.

The recommended format shall be:

PPSP/m-y/Reg-101

The registration number shall identify the Society, month-year of initial registration, registration series and individual serial number.

Once assigned, a member's registration number shall remain permanent and shall not be transferred or reassigned.

4.7 Membership Renewal

Annual membership shall be renewed according to the approved membership policy and fee schedule. Life membership shall not require annual renewal, subject to compliance with this Constitution.

4.8 Resignation

A member may resign by submitting written notice to the Secretary. Resignation shall not automatically entitle the member to a refund of fees or contributions already paid.

4.9 Suspension or Termination

Membership may be suspended or terminated on the following grounds:

1. Serious violation of the Constitution or approved policies.
2. Fraudulent representation or misuse of Society documents.
3. Conduct seriously detrimental to the interests or reputation of PPSP.
4. Failure to meet membership obligations after due notice, where applicable.
5. Other lawful grounds approved under this Constitution.

No member shall be suspended or expelled without written notice of the allegations and a reasonable opportunity to respond. A member shall have the right to appeal to the Governing Body or the designated appeals committee.

ARTICLE 5: GENERAL BODY

5.1 Composition

The General Body shall consist of all registered members of PPSP, with voting rights determined by their membership category and eligibility.

5.2 Powers and Responsibilities

The General Body shall:

1. Elect the office-bearers and Governing Body.
2. Approve constitutional amendments in accordance with this Constitution.
3. Review annual reports and organizational performance.
4. Consider major policy matters.
5. Review audited or examined financial statements.
6. Consider proposals submitted by the Governing Body.
7. Exercise other powers assigned under this Constitution.

5.3 Annual General Meeting

An Annual General Meeting (AGM) shall be held once every calendar year.

The AGM shall:

1. Review the annual activity report.
2. Consider the financial statement.
3. Review membership and organizational development.
4. Discuss future plans and proposed activities.
5. Consider matters placed on the agenda.
6. Conduct elections when due.

5.4 Extraordinary General Meeting

An Extraordinary General Meeting (EGM) may be called:

1. By the President.
2. By resolution of the Governing Body.

3. Upon a written request signed by at least one-third of the eligible voting members.

The Secretary shall issue notice of the meeting and circulate its agenda.

ARTICLE 6: GOVERNING BODY

6.1 Composition

The affairs of PPSP shall be managed by a Governing Body consisting of the following office-bearers:

1. President
2. Vice President
3. General Secretary
4. Joint Secretary
5. Treasurer
6. Information Secretary
7. Executive Members (at least three)

The initial Governing Body and its members shall be identified in the Memorandum of Association and other registration documents as required by law.

6.2 Powers of the Governing Body

The Governing Body shall:

1. Manage the overall affairs of PPSP.
2. Implement decisions of the General Body.
3. Approve annual plans and programs.
4. Supervise membership administration.
5. Approve financial transactions according to the financial policy.
6. Establish committees and appoint coordinators.
7. Approve scientific events, workshops and training activities.
8. Develop collaborations with institutions and organizations.
9. Maintain organizational records and assets.
10. Ensure compliance with applicable laws and regulations.

11. Present annual reports to the General Body.

6.3 Meetings

The Governing Body shall meet at least once every three months, physically or through an approved online platform.

6.4 Quorum

The quorum for Governing Body meetings shall be more than half of the serving members.

6.5 Decisions

Decisions shall preferably be reached through consensus. Where consensus cannot be achieved, decisions shall be made by a simple majority of members present and voting. In the event of a tie, the chairperson shall have a casting vote.

ARTICLE 7: DUTIES OF OFFICE-BEARERS

7.1 President

The President shall:

1. Provide leadership and strategic direction.
2. Preside over General Body and Governing Body meetings.
3. Represent PPSP at official and scientific events.
4. Supervise implementation of approved policies.
5. Ensure that the Society operates in accordance with its Constitution.
6. Perform other duties assigned by the General Body.

7.2 Senior Vice President

The Senior Vice President shall assist the President and perform presidential duties when the President is absent or unable to discharge responsibilities.

7.3 Vice President

The Vice President shall assist the President and Senior Vice President and perform assigned responsibilities.

7.4 General Secretary

The General Secretary shall:

1. Manage routine administrative affairs.
2. Maintain official records and correspondence.
3. Process membership applications and maintain the membership register.
4. Prepare meeting notices, agendas and minutes.
5. Coordinate Society activities.
6. Maintain the official website and communication channels, where authorized.
7. Implement decisions of the Governing Body.
8. Prepare annual administrative and activity reports.
9. Maintain the Constitution, policies and official documents.

7.5 Joint Secretary

The Joint Secretary shall assist the General Secretary and perform assigned duties in the General Secretary's absence.

7.6 Treasurer

The Treasurer shall:

1. Maintain accounts and financial records.
2. Record income, expenditure and membership fees.
3. Maintain supporting financial documents.
4. Prepare periodic financial statements.
5. Present the annual financial report.
6. Assist in arranging financial reviews or audits.

7.7 Information Secretary

The Information Secretary shall:

1. Manage official announcements and information dissemination.
2. Coordinate publicity for Society events.
3. Prepare newsletters and activity updates.
4. Support website and social media communications.

5. Promote public awareness of PPSP activities.

7.8 Executive Members

Executive Members shall participate in Governing Body meetings, support Society activities and undertake responsibilities assigned by the Governing Body.

ARTICLE 8: TENURE AND ELECTIONS

8.1 Tenure

The elected Governing Body shall serve a three-year term, unless the founding General Body determines otherwise and approves it in accordance with applicable requirements.

8.2 Election Committee

An Election Committee shall be appointed by the General Body or Governing Body before the election. Members of the Election Committee shall not contest the election they are administering.

8.3 Election Procedure

1. The election schedule shall be announced in advance.
2. Eligible candidates shall submit nominations.
3. Candidate eligibility shall be verified.
4. Elections shall be conducted through secret ballot or another transparent procedure approved by the General Body.
5. The candidate receiving the highest number of valid votes shall be declared elected.
6. Election results shall be recorded and communicated to members.

8.4 Eligibility to Contest

Only members who meet the prescribed membership, voting and other eligibility requirements shall be eligible to contest elections.

8.5 Re-election

Outgoing office-bearers may contest re-election subject to eligibility provisions approved by the General Body.

8.6 Vacant Positions

If a position becomes vacant due to resignation, death, incapacity or another valid reason, the Governing Body may appoint an eligible member as an interim replacement until the next General Body meeting or election, subject to constitutional requirements.

8.7 Handover

Outgoing office-bearers shall hand over all records, documents, accounts, passwords, equipment and other Society property to their successors.

ARTICLE 9: COMMITTEES

The Governing Body may establish standing or temporary committees to support Society operations.

The following committees may be constituted:

1. Membership and Registration Committee
2. Scientific and Research Committee
3. Training and Professional Development Committee
4. Publications and Communication Committee
5. Finance and Audit Committee
6. Nursery Development and Community Outreach Committee
7. Conference and Events Committee
8. Institutional Collaboration Committee
9. Election Committee

Each committee shall operate under terms of reference approved by the Governing Body and shall submit reports as required.

ARTICLE 10: FINANCIAL MANAGEMENT

10.1 Financial Year

The financial year of PPSP shall commence on 1 July and end on 30 June, unless changed by the General Body or as required by applicable law.

10.2 Sources of Funds

The funds of PPSP may include:

1. Membership and renewal fees.

2. Voluntary donations and contributions.
3. Grants and research support.
4. Training and workshop fees.
5. Conference and event receipts.
6. Sponsorships and lawful institutional support.
7. Income from publications and approved activities.
8. Other lawful sources consistent with the Society's objectives.

10.3 Application of Funds

All income and property of PPSP shall be used exclusively to promote its objectives.

No portion of the Society's income or property shall be distributed as profit, dividend or personal benefit among its members or office-bearers.

Reasonable reimbursement of approved expenses and lawful payment for services actually rendered may be made under a transparent policy and proper authorization.

10.4 Bank Account

The Society shall maintain a bank account in its registered name with a recognized bank in Pakistan.

The account shall be operated by authorized signatories approved by the Governing Body. At least two authorized signatories shall be required for financial transactions, subject to the bank's operating requirements.

10.5 Financial Records

The Treasurer shall maintain accurate records of:

- Income and receipts.
- Expenditure and payments.
- Membership fees.
- Donations and grants.
- Bank transactions.
- Assets and liabilities.

- Financial statements.

10.6 Audit and Financial Review

The accounts shall be reviewed or audited annually by an independent auditor or competent person appointed by the General Body or Governing Body, as appropriate and in accordance with applicable legal requirements.

ARTICLE 11: RESEARCH, TRAINING AND SCIENTIFIC ACTIVITIES

The Society shall promote research and professional development in:

1. Plant tissue culture and micropropagation.
2. Plant biotechnology.
3. Seed propagation and seedling production.
4. Vegetative propagation techniques.
5. Nursery and greenhouse management.
6. Conservation of threatened plant species.
7. Medicinal and aromatic plants.
8. Horticulture and ornamental plant production.
9. Climate-resilient propagation technologies.
10. Sustainable plant production and biodiversity conservation.

The Society may organize training programs, seminars, scientific conferences, workshops, exhibitions and research collaborations.

All scientific activities shall maintain appropriate standards of research integrity, intellectual property protection and institutional or regulatory compliance.

ARTICLE 12: PUBLICATIONS AND INTELLECTUAL PROPERTY

12.1 Scientific Publications

PPSP may publish newsletters, technical manuals, scientific reports, educational materials and other publications consistent with its objectives.

12.2 Research Integrity

The Society shall encourage originality, transparency, proper citation, responsible authorship and avoidance of plagiarism and research misconduct.

12.3 Intellectual Property

Intellectual property developed through Society-funded or Society-managed activities shall be handled under written agreements and applicable laws.

No member shall use the name, logo or official resources of PPSP for unauthorized commercial or personal purposes.

ARTICLE 13: REGIONAL AND INSTITUTIONAL CHAPTERS

13.1 Establishment

The Society may establish provincial, regional, district and institutional chapters to expand its activities throughout Pakistan.

13.2 Approval

All chapters shall require approval of the Governing Body.

13.3 Responsibilities

Chapters shall:

1. Promote PPSP's objectives within their respective areas.
2. Organize approved scientific and educational activities.
3. Maintain records of their activities.
4. Submit periodic reports to the General Secretary.
5. Follow this Constitution and the approved policies of PPSP.

13.4 Financial Accountability

All chapters shall maintain transparent financial records and submit financial statements to the central Governing Body according to the approved financial policy.

ARTICLE 14: CODE OF CONDUCT AND DISCIPLINARY ACTION

Every member and office-bearer shall maintain professional integrity, respect, fairness and scientific responsibility.

Misconduct may include:

1. Misuse of Society funds or property.
2. Fraudulent membership or certificate practices.

3. Unauthorized representation of PPSP.
4. Harassment, discrimination or intimidation.
5. Serious breach of confidentiality.
6. Activities damaging the reputation or objectives of PPSP.

Disciplinary proceedings shall follow a fair procedure, including written notice, an opportunity to respond and a reasoned decision by the competent authority.

An affected member may submit an appeal in accordance with the approved disciplinary policy.

ARTICLE 15: CONFLICT OF INTEREST

Every office-bearer and committee member shall disclose any personal, professional or financial interest that could influence a decision made on behalf of PPSP.

A person with a material conflict of interest shall not participate in the relevant decision unless the Governing Body determines otherwise in accordance with a documented and transparent procedure.

ARTICLE 16: COLLABORATION AND PARTNERSHIPS

PPSP may establish collaboration with national and international universities, research institutions, scientific societies, government departments, non-governmental organizations, nurseries and relevant industries.

Formal agreements or memoranda of understanding shall be approved by the Governing Body and signed by authorized representatives.

No individual member shall make binding commitments on behalf of PPSP without proper authorization.

ARTICLE 17: RECORDS, DOCUMENTS AND TRANSPARENCY

The Society shall maintain:

1. Memorandum of Association.
2. Constitution and amendments.
3. Membership register (hard or soft form).
4. Certificate issuance register (hard or soft form).
5. Governing Body and General Body meeting minutes.

6. Financial records and reports.
7. Annual activity reports.
8. Election records.
9. Official correspondence.
10. Agreements and institutional partnerships.
11. Asset and property records.
12. Research and project reports.

The General Secretary shall be responsible for administrative record keeping, while the Treasurer shall maintain financial records.

Access to confidential records shall be restricted to authorized persons.

ARTICLE 18: AMENDMENT OF THE CONSTITUTION

18.1 Proposal

An amendment may be proposed by the Governing Body or by at least one-third of eligible voting members.

18.2 Notice

The proposed amendment shall be circulated to eligible members before the General Body meeting convened to consider it.

18.3 Approval

An amendment shall require approval by at least two-thirds of the eligible members present and voting at a duly convened General Body meeting, subject to the applicable statutory requirements.

18.4 Legal Compliance

Any amendment requiring approval, notification or filing with the competent authority shall take effect only after completion of the applicable legal procedure.

ARTICLE 19: DISSOLUTION

19.1 Decision to Dissolve

The Society may be dissolved only through a resolution passed in accordance with the Societies Registration Act, 1860 and applicable legal requirements.

19.2 Settlement of Liabilities

Upon dissolution, all debts, liabilities and lawful obligations of PPSP shall first be settled.

19.3 Distribution of Remaining Assets

No member, founder, office-bearer or individual shall receive any share of the remaining assets or property of the Society.

After settlement of liabilities, the remaining assets shall be transferred to another registered non-profit scientific, educational or charitable organization having similar objectives, as determined by the competent General Body and in accordance with applicable law.

ARTICLE 20: INDEMNITY AND PROTECTION OF OFFICE-BEARERS

An office-bearer acting honestly and in good faith within the authority granted by this Constitution shall be entitled to reasonable protection against personal liability arising from the proper discharge of official duties, subject to applicable law.

No protection shall extend to fraud, wilful misconduct, gross negligence or unauthorized personal benefit.

ARTICLE 21: INTERPRETATION OF THE CONSTITUTION

The Governing Body shall be responsible for interpreting the provisions of this Constitution in the first instance.

Any dispute concerning interpretation may be referred to the General Body for consideration.

In case of conflict between this Constitution and applicable Pakistani law, the applicable law shall prevail.

ARTICLE 22: TRANSITIONAL AND FOUNDING PROVISIONS

22.1 Founding Governing Body

The first Governing Body shall be appointed or elected by the founding members in the inaugural meeting.

22.2 Initial Membership

The founding members shall be entered into the official membership register/online record after completion of the required formalities.

22.3 Initial Policies

The first Governing Body shall prepare and approve operational policies, including:

- Membership and registration policy.
- Financial management policy.
- Election procedures.
- Certificate issuance and verification policy.
- Research and ethics policy.
- Event and training policy.
- Website and data protection policy.

22.4 Adoption

This Constitution shall become effective upon its adoption by the founding General Body and completion of applicable registration formalities.

DECLARATION AND ADOPTION

We, the undersigned founding members of the Plant Propagation Society of Pakistan, hereby adopt this Constitution and agree to abide by its provisions.

We undertake to promote the objectives of the Society and conduct its affairs in accordance with the laws of Pakistan.

Place: Lahore, Pakistan

Date: _____

SIGNATURES OF FOUNDING OFFICE-BEARERS

Designation	Name	Signature
President	Prof. Dr. Faheem Aftab	
Senior Vice President	_____	_____
Vice President	_____	_____
General Secretary	Dr. Muhammad Akram	
Joint Secretary	_____	_____
Treasurer	Dr. Muhammad Akram	

Information Secretary _____ _____

CERTIFICATION

We certify that this is a true and correct copy of the Constitution of the Plant Propagation Society of Pakistan, adopted by the founding members.

President: _____

General Secretary: _____

Treasurer: _____

Official Seal of PPSP

Date: 23-11-2026

END OF CONSTITUTION

Important legal and registration considerations

Before submitting this document, please pay attention to the following:

1. **Memorandum of Association:** The Constitution is not a substitute for the separate Memorandum of Association. Section 2 of the Societies Registration Act, 1860 requires the memorandum to state the Society's name, objectives and details of its governing body. A certified copy of the rules and regulations must also be filed.

2. **Founding members:** Section 1 of the Act provides for formation by seven or more persons. However, confirm the current Punjab Registrar's documentary checklist and any applicable administrative requirements before filing.

3. **Annual governing-body record:** Section 4 addresses filing the annual list of the managing body with the Registrar. PPSP should maintain accurate office-bearer records and complete applicable filings.

4. **Dissolution:** The asset-distribution provision is deliberately written to prevent distribution of Society property among members and to support transfer to a similar non-profit organization, consistent with the Act.

5. **Legal review:** Have the final Constitution and Memorandum of Association checked by a lawyer or registration professional familiar with Punjab society registrations before signing and submission.

Decisions to finalize before adoption

I have used a three-year governing-body tenure and a ten-member Governing Body as proposed arrangements. These are draft choices, not confirmed decisions of PPSP.

1. Tenure of office-bearers

2 years

3 years

4 years

2. Size of Governing Body

7 members

10 members

12 members

15 members

3. Membership structure

Annual membership and life membership

Annual, student, and life membership

All six proposed membership categories

4. Election method

Direct election by General Body

Election through an Electoral College

Finalize Constitution